

AgriCord is an alliance of 13 agri-agencies. Agri-agencies are non-governmental organisations for international co-operation with structural links to the farmers' organisations in their home countries. Agri-agencies support capacity development of farmers' organisations worldwide. As an alliance, AgriCord manages and implements multiannual and multi-country programs strengthening farmers' organisations and agricultural and forestry cooperatives in the Caribbean, Latin America, Africa and Asia.

AgriCord is based in Brussels, Belgium, and is looking for a

Resource Mobilisation and Programs Officer

100% FTE

Job description

The Resource Mobilisation and Programs Offices contributes to the resource mobilisation and program management as part of a small and dynamic team, which has members from different cultural and linguistic backgrounds.

Her/his most important tasks include:

Resource Mobilisation – 70% of working time

- Tracking of calls for proposals and identifying potential financing partners – multi- and bilateral, foundations as well as ecosystem service compensation and carbon credit schemes
- Contributing to consortium building and coordination and writing of proposals and concept notes
- Ensuring administrative processes related to resource mobilisation
- Communicating with the alliance members, external stakeholders and potential partners
- Supporting the work of the AgriCord's Resource Mobilisation and Partnership Committee

Program Management – 30% of working time

- General program management, including consolidated results and technical reporting
- Coordinating capitalisation and organisational learning processes
- Producing knowledge products and providing program related content for communication and visibility
- Organising program related webinars and events

Profile

- Masters' degree or equivalent
 - 2-4 years of experience in resource mobilisation, some experience in program management is a plus
 - Strong analytical and writing skills in English and French – other languages, particularly Spanish, is an asset
 - Proven capacity to establish collaborative working relationships with a variety of partners & stakeholders
 - Good communication skills and an ability to work in an international, multicultural context
 - Proactive, problem-solving and flexible work attitude with an ability to manage tight deadlines
 - Experience with data systems and collaborative tools such as Sharepoint, Canva, AI etc.
 - Background in the organised farmers' world, agriculture and forestry, ecosystem services, agroecology, climate change adaptation and mitigation in land use sector, food system transformation and related topics are considered a plus.
- Have a valid work permit for Belgium and reside in Belgium during his/her employment

Conditions

This function gives an opportunity to grow professionally as a part of highly motivated and friendly team.

We offer you a competitive salary, and benefits such as meal vouchers, hospitalization and group insurance.

You are expected to work from our office minimum 3 days a week and 2 days a week you can work from home.

You will receive a limited duration contract until 31/12/2026. In case additional funding is obtained, this can be converted to an indefinite duration contract.

Start date can be immediate – at the latest the beginning of July 2025.

Application (in English or French) to be forwarded in electronic form to Kris Goossenaerts kris.goossenaerts@agricord.org including a detailed CV, contact details, and a letter of motivation. Deadline is 15th of April 2025.

AgriCord is an equal opportunity employer and welcomes the applications of all qualified candidates irrespective of their racial or ethnic origin, opinions or beliefs, gender, sexual orientation, health or disabilities.